

# HOME-BASED LEARNING



Windaroo SS will be offering students two ways to engage with home-based learning during the current lockdown period.

These include -

1. Offline Learning Matrix
2. Online Learning

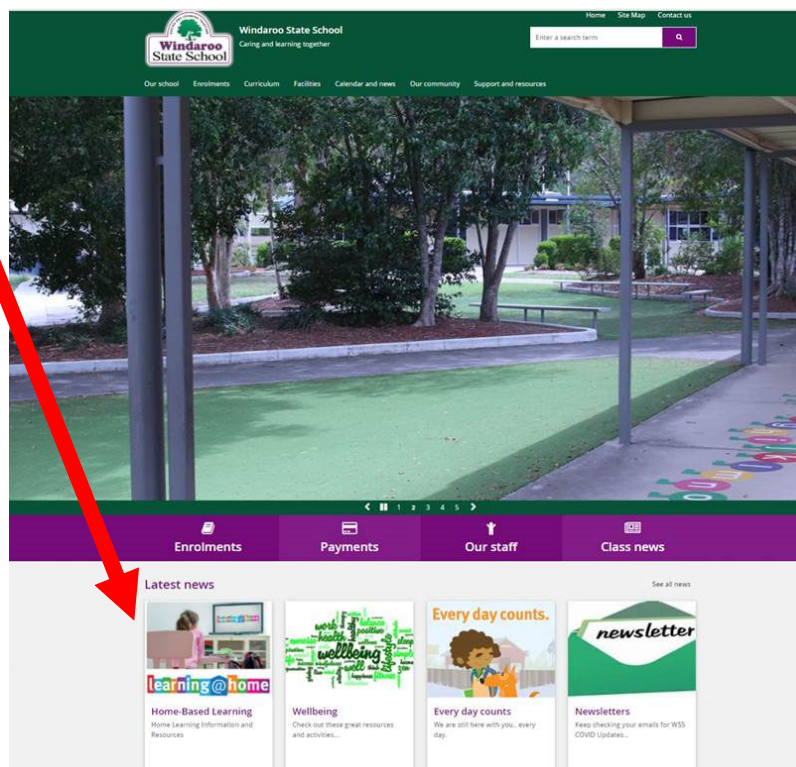
It is important to remember that home-based learning conditions are different to school and there is no need to replicate a normal school day. A few hours of learning activities including physical activity each day is suitable, particularly for our youngest students.

## OFFLINE LEARNING - LEARNING MATRIX

### **Learning Matrix**

Class teachers have developed a simple two week Learning Matrix that can be completed offline. All students should have a Learning Folder, supplied by the school, with their relevant Learning Matrix in it.

The Learning Matrix can be accessed on the school website <https://windaross.eq.edu.au/>



## ONLINE LEARNING – MICROSOFT TEAMS

The Department of Education has made Microsoft Teams available 'free' to all schools across Queensland. Microsoft Teams provides access for all by creating a safe and secure digital hub for a class, group or community of learners to collaborate on files, for students to join video calls when required by their teacher, and to chat with other students about their learning. This option was not fully developed during the first home learning period.

Microsoft Teams is a place where work can be uploaded, retrieved and stored. Teachers and students can also communicate and provide feedback on their Home Learning tasks. Each class has a general structure that then allows teachers to build and grow to take advantage of the many additional collaborative features.

The following link provides a step by step guide on how to use Microsoft Teams.

- [Microsoft Teams - A Step by Step Guide for Parents and Students](#)

Microsoft Teams is fully integrated with Microsoft Office 365 (see below for information on how to access a free download of Microsoft 365).

### **Microsoft Office 365 Software**

To support your child's Online Learning it is recommended that you download Microsoft Office 365 to the home computer or mobile device that the student will be accessing.

All Queensland state school students can download multiple free downloads of the latest Microsoft Office 365 by using their school email address (this is the EQ username with @eq.edu.au on the end e.g. **czzelz262@eq.edu.au**). The Office subscription lasts for as long as the student is enrolled in a Queensland state school.

#### *Download Process*

For PC and Mac, visit the [Office Portal](#), login using your school email address, click through to install and follow the onscreen process.

For tablets and smartphones, download from your app store and sign in with your school email address. If you have trouble, please refer to the instructions on how to download and install Microsoft Office 365 to your personal home computers:

- [Install Microsoft Office 365 on a personal Windows device \(PDF, 1.1MB\)](#)
- [Install Microsoft Office 365 on a personal MacOS device \(PDF, 1.8MB\)](#)

## ONLINE LEARNING - SHOWBIE (only for selected notified classes)

Showbie is a communication platform that was used at Windaroo SS as part of our previous Home-Based Learning. A number of our classrooms have continued to use Showbie to support learning within the classroom. These classes have a paid subscription that they have been accessing all year in lieu of other resources in their classroom.







## ONLINE LEARNING – CLASS DOJO (only for selected notified classes)

Class Dojo is a communication platform that is used in the Junior School.

The following YouTube clip explains how to sign up for Class Dojo.

<https://www.youtube.com/watch?v=gjS1U8wiH7A>

## Preparing for Home-Based Learning

<p><b>YOUR SPACE</b></p>		<p>Have a quiet tidy space allocated for you to do your school work</p>
<p><b>YOUR EQUIPMENT</b></p>		<p>Ensure that the Teams application is open</p> <p>Have a pen and not pad ready</p> <p>Headphones can help remove noise if working in a shared space</p>
<p><b>YOUR DRESS</b></p>		<p>Wear neat and casual clothes, this is especially important during online chats with your class.</p> <p>Do not wear pyjamas</p> <p>If you are in a meeting you can turn your camera off if you're not comfortable</p>
<p><b>ETIQUETTE</b></p>		<p>Be polite and use appropriate language</p> <p>Only post relevant comments</p> <p>Click 'reply' when responding to a post on your Class Team</p>
<p><b>TIME MANAGEMENT</b></p>		<p>Use your time wisely, write the tasks down that you need to complete and tick them off as you complete them</p> <p>Check your Class Teams and email regularly</p> <p>Check your Class Assignments section for new tasks</p>
<p><b>BE HEALTHY</b></p>		<p>Drink plenty of water</p> <p>Take regular breaks and stretch</p> <p>Be active and engage in regular exercise</p> <p>Stay in touch with your friends and check in with each other</p>
<p><b>ASK FOR HELP</b></p>		<p>Ask questions if you need help</p>

The link below provides some information on how Parents and Carers can support their child/ren with Home-Based Learning.

- <https://education.qld.gov.au/curriculums/learningfromhome/helpful-tips-for-parents.pdf>