

General Meeting Minutes

of the General Meeting of Windaroo State School P&C Association

Date: Monday 28th March 2022

Venue: Lone Pine Hall

Chair: Emma Rochford

Meeting opened at: 7:17 pm

Attendance: Alisha LeBrese, Emma Rochford, Briony Banks, Mel Walkinshaw, Tegan Lee, Jo Rowe, Leanne McManus, Jess Hill, Georgia Williams

Online Attendance: Agnetha Periaho, Dani May, Linda Dow

Apologies:

Minutes: Minutes of last meeting held 21st February 2022 were read and moved to be received.

Business arising from the Minutes:

BYOD Ipad, pressure for parents who felt committed to purchase. Review of processes is organised for Term 2 with findings being brought to meeting prior.

Moved: MW

Seconded: JH

Correspondence: Emma Rochford

INBOUND:

Mail:

Commonwealth Bank Statement
The School Locker Statement

Email

School Staff and Administration
P&C Committee Members
Grants Hub, P&C Qld
Fundraising: QKR Report, Australian fundraising and other fundraising companies
Others: School Locker

OUTBOUND:

Email:

School Staff and Administration
P&C Committee Members

Moved: JH

Seconded: JR

Presidents Report: Emma Rochford

Welcome to the new Executive team.

I attended student leadership induction ceremony, it was a great morning and the two school captains delivered very inspiring speeches.

Restrictions have eased so worth looking into a disco for late Term 2 or early Term 3, colour run for Term 3.

Krispy Kreme fundraiser proposed for Term Two. Krispy Kreme has been approached for a probable Term 2 date, however, issue with Windaroo postcode 4207 being outside their delivery zone. To reapproach asap.

Thursday and Friday May 5 and 6th for Mother's Day stall. 8:30 set up required with Thursday being a full day. Karate is already informed they will either need to cancel Thursday night or only use the half of the hall. Teacher timetable goes into staff room for teacher's to nominate for time slots.

Zooper Dooper went very well with Cross Country and suggested that all year 6 students receive a Zooper Dooper as they spend the entire time on the course. No need for food as time frame is so short.

Moved: ER

Seconded: MW

Principal's Report: Alisha LeBrese

New Building is a relocatable that will be left here. 4 classrooms with a kitchen and office area. Covered verandah's with bags undercover. 3 double buildings will be removed. Building will be started new holidays with an 8 week building process— August 28th 2022.

More information regarding which buildings are being replaced will be announced in newsletter. New building means tree needs removed. Water tank with pipe running to Science Green team.

Investing for Success \$350841; used for assisting with English and Math goals. Support oral language and early literacy.

Enhancement teacher

Enhancement Teacher Aide

\$8000

\$29510 Pre-Lit

\$76900 Teacher Aide for Early Lit programs

Move info to come from Alisha

Moved: MW

Seconded: LM

Motion made to approve the \$80 Voluntary Contributions for 2022. These funds are used to pay for the maintenance schedule including replacing air filters and cleaning. The upkeep of air conditioners is a fresh and clean as possible.

Moved: MW

Seconded: JR

Treasurer's Report- Melissa Walkinshaw

As at the 28th March 2022 The P&C has an available bank balance of: \$37,290.33

Key transactions since our last meeting Receipts

Expenditure:

February 2022 Receipts Expenditure:

February 2022

School Locker \$2808.90

Bank Fees \$22.00

March 2022

School Locker \$1953.41

Easter Raffle as at 27.3.22 \$1612

March 2022

Merchant Fee \$22

Audit Fee \$785

Insurance \$2578.69

Easter Raffle Reimbursement \$106

Zooper Dooper Reimbursement \$66

Playground Maintenance \$10,000

Event Summary:

Approved for payment at prior meetings, but held over, current 28th March 2022

Payments requiring approval from P&C Funds:

Motion made to approve additional budget for Mothers Day -\$1000, making \$6000 total budget

Moved: MW

Seconded: JR

Motion made to Approval for Lollipop Lady - \$4,565.

Moved: MW

Seconded: TL

Welfare Officer Report – Leanne McManus

Hello. I'm Chappy Lee. This term I've been visiting classroom, playground at lunchtimes with the kids and working on CDP (work plan).

I attended a Quota Dinner where they doated \$1k to Chaplaincy in the area. Was a great donation.
3 professional Development meetings.

Chick Chat

Fundraiser – Music Bingo coming up. Pick the Hit to run the event again. Flyers to come, likely to be held at Eagleby South, as they've never held a chappy event before.

Moved: LM

Seconded: TL

Social Media Report – February 2022 Emma Rochford

Social Media hits up to 1017 (only up by 9 from last month). Linda onboard now will help with post engagement.

Moved: JR

Seconded: TL

Grants:

Amanda was sorting a grant for the retaining wall. Grant submission needs to be organised for the deadline. Harry boy's has organised a quote for shade and retaining wall. Quote to come.

Grant proposal to be completed for Friday. Dani, Tegan and Amanda to work together to get it done on Thursday.

Looking for LCC grants.

Marketplace donation.... Grants also available. Dani to look into further.

Bert Van Manen grant tried to apply for curtains. The grant had closed earlier A lot of problems arising with the delivery of information.

SSS Grant is on Alisha to do list. Shade for the ovals is required. Very hot on oval with quote sent for \$180 000.

Moved: MW

Seconded: JR

General Business:

Twilight Markets coming back. Alisha commented on poor support in organisation lead to failure. Art Show replaced twilights markets with food vans (both Beenleigh and Windaroo to support with food vans). Plans to spread throughout the school and held as a mini carnival celebration but Covid has hindered plans.

Movie night on the oval; ant spray can be done a few weeks prior to reduce problems. Similar layout to Xmas concert... everyone of the oval. Restrictions and rain preventing in last few years.

Linda Dow would like to know what the funds are being spent on and what are the goals. Senior Amenities to be redesigned and replaced; meeting with department with quote to come. Then highly likely that the Senior amenities block to be replaced.

Prep area with more substantial gates.

Newsletter asking for suggestions for items between \$10 000 to \$20000 budget.

IPad for classrooms.

Senior graduation: pennants paid for by the P&C. Grad Bears paid for by parents with no money made.

Fundraiser link area. Plan missed undercover area is missing by only 3 metres.

Complete roofing to hall area could be beneficial. Amanda West to provide a quote for the P&C to fund.

New building going in includes undercover walkway from new building. Nearly all areas are covered by walkways. Demountable classrooms can not have undercover walkways.

Mac Lab upgrade to be completed over the holidays. Alisha to report back on whether further funding is required.

Next Meeting Dates: Monday May 9th 2022 at 6pm

Meeting Closed – 8:08 pm

Minutes endorsed as true and correct 9/5/22

President's signature: ERochford