

Windaroo State School

Instrumental Music - Student Resource Scheme

Annual Parent Information Letter



Dear Parents/Guardians,

This letter contains important information about the **2026 Instrumental Music Student Resource Scheme (IM SRS)** including how the scheme operates and the annual participation fee.

The Queensland Government supports students' education by providing funding for:

- Instruction, e.g. teachers
- Facilities, e.g. buildings, amenities, furniture
- Administration, e.g. staffing and resources to administer the operations of the school.

Funding does not extend to individual student resources such as textbooks, computer or musical equipment for personal use, and many items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents.

To provide parents with a cost effective alternative to purchasing resources and instruments elsewhere, Windaroo State School operates an IM SRS for 2026. The scheme ensures that students have the resources required for them to engage in the Instrumental Music Program, and saves parents time and money in sourcing the prescribed materials elsewhere. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources and operation of the scheme.

The scheme's operation, inclusions and participation fees were approved by the school's P&C Association at a meeting held in November 2025.

### IM SRS Participation

The objective of the scheme is to provide a convenient and cost-effective way for students to access the educational resources necessary to enhance their learning experience at school. The Department encourages parents to participate in the scheme. Participation in the IM SRS is optional, and no obligation is placed on a parent to participate. Participation is for the duration of your child's enrolment at the school.

#### **Student is new to the school IM program.....**

Parents are required to complete and return the IM SRS Participation Agreement Form when joining the program for the first time. **If no participation form is received by 05/12/25 the school will take the view that the parent has chosen to opt out of the IM SRS and is not participating in the Instrumental Music Program.** A parent can opt in or out of the scheme in subsequent years.

#### **Student is continuing in the school IM program.....**

A parent's participation in the scheme will continue as per their previously completed IM SRS Participation Agreement Form. A parent can opt in or out of the scheme in subsequent years.

### Resource Inclusions

All resources included in the IM SRS are detailed below. This list is also available on the school's website. This is a comprehensive list of all resources included in the scheme and their associated costs.

If you are not satisfied that the IM SRS fee represents good value for money based on the inclusions, you may choose not to participate in the Instrumental Music program (IM SRS).

Inclusions	Type of Resource	Acquisition Cost	Value (to parent)
Regional Ed Qld IM Levy	Used	\$10	\$10
Music Scores and texts	Used	\$10	\$50 - \$150
Instrument Consumables & Photocopying	Used	\$20	\$20 - \$100
Instrument Hire	Hire	\$60	\$300 - \$1000

## Type of Resources provided

Generally, the three types of resources that could be included are:

- **Owned** – these items are retained by the student and used as required (e.g. stationery, exercise books, student diary).
- **Used** – these items are used/consumed in class by the student (sheet music, worksheets).
- **Hired** – these items are hired to the student for their personal use for a specific period of time (musical instrument).
  - Hired items must be returned to the school in good condition at the end of the hire period or if the student leaves the school.
  - A repair or replacement cost may be charged to the parent for any hired items that are damaged or not returned.

## Costing Methodology

The schools IM SRS fee is calculated based on:

1. A flat fee for all students in the school, OR
2. A flat fee for a cohort group of students (e.g. a year level), OR
3. A fee determined by the subjects selected by the individual student.

Please refer to the above list for the associated costings.

## The IM SRS Participation Fee

The IM SRS fee payable for the year is available in this letter and published on the schools website.

## Financial Hardship

Parents experiencing financial hardship who are currently participating or wish to participate in the IM SRS should contact the school to discuss available options in confidence.

## Payment Arrangement

Several payment options including a single payment for the full year's fee or term instalments are available.

**If payment is not received by the due date/s listed in Section 3: Payment Arrangement on the IM SRS Fee Payment Arrangement Form, this may result in the student being withdrawn from the program.**

## Payment Method

- Payment may be made through the QParents or via BPOINT using the link on the emailed invoice.
- Please contact the school if you cannot locate your invoice.

## Contact Us

For all queries regarding the IM SRS and its inclusions, please contact the **School Administration on 3382 4333 or admin@windarooos.eq.edu.au.**

***Please return the completed IM SRS Fee Payment Arrangement Form to the Music Room Post box by 05/12/2025.***

***PLEASE NOTE: No payment is required until invoices are sent in early 2026.***

## Windaroo State School

## IM SRS Fee Payment Arrangement Form

**Section 1: Student Details**

Student Name	
Student ID	
Year Level	

**Section 2: SRS Category**

Tick **ALL** options relevant to your student.

IM SRS Category	SRS Fee Payable	Option Selected
<b>STRINGS PROGRAM</b>		
Full Year IM SRS Strings Fee	\$40.00	<input type="checkbox"/>
Is your student hiring an instrument from the school?	If Yes, tick instrument hire box below	
Full Year IM Instrument Hire	\$60.00	<input type="checkbox"/>
<b>BAND PROGRAM</b>		
Full Year IM SRS Band Fee	\$40.00	<input type="checkbox"/>
Is your student hiring an instrument from the school?	If Yes, tick instrument hire box below	
Full Year IM Instrument Hire	\$60.00	<input type="checkbox"/>

**Section 3: Payment Arrangement**

Please select the preferred payment option:

Payment options	Due Dates	Option Selected
1. A single payment for the full year's fee	<b>13/02/26</b>	<input type="checkbox"/>
2. Term instalments (paid over the first 2 terms)	Instalment 1 – Due date – <b>13/02/26</b> Instalment 2 - Due date – <b>13/04/26</b>	<input type="checkbox"/>

**Section 4: Return of the Participation Form**

Parents are reminded to complete and return the IM SRS Participation Agreement Form when joining the scheme for the first time.

Have you completed and returned the IM SRS Participation Agreement Form?      Yes       No

**Section 5: Parent Signature**

Parent Name	
Parent Signature	
Date	

**PLEASE NOTE: No payment is required until invoices are sent in early 2026.**