

Draft General Meeting Minutes

Of the General Meeting of Windaroo State School P&C Association

Date: 10 May 2017

Venue: Lone Pine Hall, Windaroo State School

Chair: Sharyn-Lee Morris

Meeting opened at: 7:05pm

Attendance: Monica Goethals, Michelle Harrison, Tiffany Caw, Sharyn-Lee Morris, Bobby Harding, Kathy Smith, Carmen Davies, Suzy Hamilton, Nicole Smith,

Guests:

Apologies: Robyn Lee, Corinne Lovell,

Minutes:

Minutes of last meeting held 8 March 2017 were read and moved to be received.

Moved: Monica Goethals

Seconded: Michelle Harrison

Business arising from the minutes:

- IGA is still underway,
- Polo shirts, new stock has come into uniform shop with piping corrected
- Bag racks only get some sun. Children have option of taking lunch inside.
- Building quote \$210 000 from the builder with Ed QLD protocol met. Second quote \$350 000. Further quotes to be obtained.
- Boom gate is in place with a few issues. The battery is running down too quickly and will be re-investigated and changed if necessary. Special considerations only approved by Mr Harding for car park access.
- The islands out front near crossing were discussed with Laurie Koranski, Mr Harding and Sharyn-Lee Morris, but no follow up yet due to flood issues taking priority. New signs will be going up soon.

Correspondence:

Inward –

- Bank statement has come in for end of March
- Fundraising requests and information fliers
- LJ Apparel sent commission letter
- Emails; 1. Kim Hollier resigning from Fundraising co-ordinator. New position will be advertised for nominations
2. Natalie Woodlock resigning from social media representative. This position will be dissolved and added to president and vice president roles for remainder of the year. There is one official Facebook page and one website. Information needs to stay clear and accurate for events etc.

Outward -

- LJ Apparel invoice for commissions

Inward correspondence be received and the outward adopted.

Moved: Suzy Hamilton

Seconded: Carmen Davies

Business arising from the correspondence: as above

Treasurer's Report:

March – Outgoing

Mother's day stall providers and audit fees paid.

School gifts - \$2719.06

Pocket Money Treasures - \$685.20

Mumslink - \$922.90

Ferrari Warner accountants - \$775.00

March – Incoming

Uniform commissions LJ Apparel - \$5457.07 - banked

Donation from Mount Warren Realty - \$500 - banked

March - Fundraising

Easter Raffle ticket sales - \$1336.20

Disco pre-sales tickets - \$382.80

Closing bank balance as at March 28th \$14,765.97

April - Outgoing

Star Outdoor sports marquees - \$4472.60 - paid

April – Fundraising

School disco pre-sales - \$402.00

Disco ticket sales - \$1254.90

Disco BBQ - \$558.20

Disco Glow - \$1132.75

Closing Balance as at April 28th - \$13,663.70

Fundraising totals

Total profit for Easter Raffle \$1336.20

Total Profit for Disco \$3358.30

New Sports gazebos have been purchased and given to the school rather than second \$5000 provided to school.

Moved: Carmen Davies

Seconded: Michelle Harrison

Principals Report:

ANZAC Ceremony

Once again, we had a very successful ANZAC Day Ceremony at our school on Monday morning where we acknowledged our ANZACs past and present and the contribution they have made in their service to our country. The ceremony was led by our school captains who did an exceptional job. My sincere thanks to Mrs Michelle Leadbeater for organising this event and to all those who participated.

NAPLAN

This week sees our Years 3, 5 & 7 students being involved in the NAPLAN testing. Staff have been working very hard to prepare our students for these tests. Our support and extension programs headed up by the "Improving and Resourcing Committee" have done a tremendous job in again getting our students to perform at their best ability levels. We await, in eager anticipation, to see how our school will perform this year.

Quiet Achievers

Congratulations to all those students who were nominated as Quiet Achievers. It was very pleasing to see the number of parents/carers who attended a special morning tea to help celebrate their award.

P&C Recognition Day – Friday 12 May

I would like to acknowledge and thank our P&C and all their volunteers for the fabulous work they keep doing for our school and our students. Your unselfish commitment to making our school a better place is greatly appreciated.

Sports Days

We are looking forward to our Sports Days in two weeks time:

Junior Sports Day: Wednesday 24 May, 9am – 1pm

Senior Sports Days Thursday 25 May, 9am – 3pm

Friday 26 May, 9am – 3pm

Please come along and support your child.

Mother's Day

I would like to thank all our Windaroo State School mums out there for being such special people. I trust that you received 'a little' well deserved attention on Mother's Day. Please enjoy my attached article on "Mothers' Day".

General Discussion

- A bit tight on IPS money but will be able to cover the year
- 946 students at present. 3rd deputy currently being funded by school. Our classes are full.
- Children are being encouraged to wear green school jackets. School shoes need to be black.
A letter will go home for students that are not wearing correct uniforms.

Moved: Bobby Harding

Seconded: Monica Goethals

P&C Presidents Report:

Liaising with Management and Administration

Management Meeting 09/03/17

2017 Fundraising Calendar as agreed on by our “working group” on 01/03/2017 was tabled. The calendar was approved, except for Twilight Market date which needed further consultation with Domain leaders. (Twilight Market date 10/11/2017 has since been approved)

2 Parking complaints or requests for actions and 1 request for more information received through P&C page.

The first complaint was regarding disabled parking. Working with Deputy Michelle Leadbeater, a solution was given to the parent. Issue is closed.

The second complaint was regarding parallel parking and pedestrians, this was forwarded to admin and Bobby added a safety post to the newsletter at the time.

Further to Parking...

Meeting with Cr Laurie Koranski 28/03/17. Myself, Bobby, Laurie and Sanjeev; a parking engineer meet in the morning and watched parking in the kiss n go and parallel parking. Some ideas were discussed, but no decisions could be made until Sanjeev could witness a typical afternoon. He was scheduled to come week 2 Term 2, but with the recent floods all council workers have other major issues to deal with.

Following this meeting Bobby and myself selected and purchased some parking signs that we hope will help direct traffic. These will be tabled and discussed tonight.

Stanmore Road Bridge closure. Parents wanted to know if we could find correct and true information about time frames for bridge rebuild and alternative solutions for traffic. I have stayed in touch with Cr Laurie Koranski regarding this and she is supplying up to date information.

Official Engagements as President

25 Year Anniversary 16/03/2017.

What a momentous day this was. The returning Principals, Staff and Students. A special honour to meet the 1st P&C President Sue Grey Seeing the history of our wonderful school was great, but hearing it was even more remarkable. I look forward to the 50th Anniversary.

School Anzac Parade 24/04/2017.

Such a great display of respect shown by all students, staff and guest and a great honour to meet Mr Terry Dex and his wife. Listening to his stories before hand and his commemoration speech, makes me not only proud to be a descendant of both New Zealand and Australia, but also honoured to represent our wonderful P&C.

Logan City Council Volunteer Awards and Thank You Breakfast.

Just last weekend I had the pleasure of attending this event and was honoured to take 1 of our current volunteers Amelia Pearse with me. Thank you to Cr Laurie Koranski for the invitation to an inspiring event. Something that I heard that has stuck with me since, and I believe is why we are a successful P&C. "Opportunity is missed by most people because it is dressed in overalls and looks like work" Thomas Eddison

Fundraising

Since Kim resigned from the Fundraising Co-Ordinator position, Michelle and I have been overseeing it until someone new nominates. In our current working group, where possible we have given each event to a volunteer to manage. This is working very well and hopefully is giving someone more confidence to take on the co-ordinator role.

So far this year we have had an Easter raffle and a disco. We currently have the Mother's day raffle selling and the fabulous Mother's day stalls running.

A special thanks to all volunteers that help make these events a success and to everyone that provides us with donations of goods and services. They make such a huge difference and are greatly appreciated.

Moved: Sharyn-Lee Morris

Seconded: Monica Goethals

Fundraising Report:

With Kim stepping down from the Fundraising Co-ordinator position myself and Sharyn-Lee have stepped up to continue rolling out our Calendar of Events. So far this year we have undertaken 2 fundraisers – Easter Raffle and Disco and are currently in the midst of 2 more – Mother's Day Raffle and Mother's Day Stall

Easter Raffle

We were very thankful to IGA Mt Warren Park for their generous Easter Egg Donations. We had 5 wonderful prizes and the winners were drawn by Mr Harding and posted Live to Facebook. We raised \$1336.20

Disco

We had to move the disco from Term 1 to Term 2 because of the significant weather event that happened on the last 2 days of Term 1. We trialed doing a presale of tickets with a family discount before and after school to all year levels and this proved to be successful. We only had a minimal outlay for this disco as we had leftover glow stock from last year to sell off. Our total profit for this event is \$3358.30

Moved: Michelle Harrison

Seconded: Sharyn-Lee Morris

Social Media Co-ordinator Representative:

- School page has been working well with no concerns regarding discussions
- Considering posts that could be sent in prior to it being put up on the school page.

Moved: Michelle Harrison

Seconded: Carmen Davies

P&C representative

- Certificates handed out for P&C day
- Annual members survey on P&C web site
- Link on site for prizes to be won and nominations/registrations for P&C AGM is now open
- Triple P parenting seminars are offered by agencies in the district
- Road safety competition may be aimed at school council students
- Could consider 'Loud in October' for people with hearing impairments for school student council
- Volunteers petition to keep funding and equipment for supporting volunteers

Moved: Suzy Hamilton

Seconded: Sharyn-Lee Morris

General Business:

- IGA has emailed back information regarding the fundraising initiative to be rolled out this term. Further correspondence still occurring.
- Sharyn has been approached by parent to discuss with LJ apparel to consider a cotton blend for students who do not like the feel of the current shirt. The cost may be significantly more.
- LJ apparel have asked if the school wants to sell boy leg brief for the girls \$8 each
- Bobby rose that some schools are charging an enrolment fee for new students. Not refundable and does not guarantee placement. Only 28% have payed voluntary contribution for air conditioning. To be considered for discussion. Some schools have processing fee and then a fee on enrolment. Bobby Harding to look at options especially if out of catchment.

Next Meeting:

Our next meeting will be held June 14 at 9:15 in the Lone Pine Hall.

Meeting closed at: 8:21pm

Minutes endorsed as true and correct ___/___/_____

President's signature: _____