

# Draft General Meeting Minutes

## Of the General Meeting of Windaroo State School P&C Association

**Date:** 14 June 2017

**Venue:** Lone Pine Hall, Windaroo State School

**Chair:** Sharyn-Lee Morris,

**Meeting opened at: 9:12**

**Attendance:** Sharyn-Lee Morris, Monica Goethals, Michelle Harrison, Suzy Hamilton, Nicole Smith, Carmen Davies, Robyn Lee, Briony Banks, Bobby Harding, Kim Hollier, Agnetha Periaho,

**Guests:** Nick Walker – Ragtagd, Ram Arunachalam- Paper2Apps

**Apologies:** Lesley Solar

### **Minutes:**

Minutes of last meeting held 10 May 2017 were read and moved to be received.

Moved: Monica Goethals

Seconded: Michelle

Business arising from the minutes:

- Ram Arunachalam-Paper2Apps, on line ordering for canteen which is similar to school process but may be cheaper than flexi fund. It allows for one off events to be ordered. It comes to the school on a spread sheet and the funds go into one account. It can allocate tickets for events. The fee is a one off fee of \$75 per month for the school and then a credit card fee for each transaction for the parents.
- Nick Walker – Ragtagd, we help schools and parents with loss property. Tags are made to go inside school jumpers that allow for parents to be contacted by phone message when items are placed on a special shelf. Cost is \$3.50 per tag for each item. Turnaround of 2 days if sewn in by provider. It is for new stock before it goes out or uniform shop. The scanner (smart rack) and insert is free. Free service if come on before end of this term and then it will continue. Tags can be purchased individually and sewn on. Parents need to use phone to link tag to them. Can purchase tags for old items currently owned. As LJ apparel may not allow us to have current stocked tagged but this will need to be looked into by Sharyn further. Nick to provide contact of other school.
- IGA has gone completely silent at present and there has been no response to emails. This is not to be followed through anymore.
- No further issues from polo shirts and parents will no longer be able to be exchanged after end of term.
- Communication from council is now in place for new building of P&C modular. Have looked at finances and amount we will need from council to support. 'We Build Them' is the company that has a better price. Spoken to suppliers for electrical, data

and air conditioners that are government approved. Building needs to be in by 2019. It is built off site and then brought in.

- Boom gate is now running smoothly
- Parking signs have gone up but parents still not moving on. Parking engineer came out to observe afternoon parking. Parking will continue to be an ongoing issue.

### **Correspondence:**

Inward –

- Bank statement has come in
- Blue card application for Alina Temple
- Fundraising information

Outward -

- Blue card application for Alina Temple

Inward correspondence be received and the outward adopted.

Moved: Suzy Hamilton

Seconded: Michelle Harrison

Business arising from the correspondence:

### **Treasurer's Report:**

May banked:

Mother's day raffle \$1179.95

Mother's Day stall \$9118.50

L.J.Apparel term 1 commissions \$5886.18

5 cent drive week 1 \$420.40

Total banked \$16,605.03

May payments:

Star outdoor – logo \$66.00

Ann Smith Mother's Day Stall supplies - \$233.99

Official - music shirts altered \$200.00

Total Payment \$499.99

Bank Balance as at 31/05/2017 \$29,768.74

Moved: Carmen Davis

Seconded: Briony Banks

### **Principals Report:**

Junior and Senior Sports Days

What a wonderful time was had by all on our junior and senior sports days. It was great to see how enthused our children were and how everyone had a go in order to gain points for their house teams. The junior school day was won by Perkins which set up a good tussle for the combined finals on the Friday. Unfortunately last year's winner Hendy could not hold on to their title and went down by 30 points to Freeman who once again announced their ascendancy.

Congratulations to our house captains for the example they set instilling enthusiasm within their houses through the war cries they led and the march past.

Thanks to all our parents who made the effort to attend these days to support our children. I also noticed many grandparents and family attending. I would like to thank Miss Shaab for her organisation in making our sports days such a success. Our grounds-staff, Maciej and Glenn need also to be congratulated for getting our ovals into such great shape. Last but not least my sincere thanks to all those staff who came in early each morning to help us set up the ovals in readiness for the day.

### Choir Success

Our competition choir performed at the Creative Generation Voices heats, held at Rochedale South State School a few weeks ago.

This event is a fantastic forum for choirs to perform to an audience and receive feedback from professionals in the genre of choral singing. Each school is presented with participation, bronze, silver or gold award at the end of the heat.

Windaroo State School was awarded a Gold award. The students were so excited and proud of their achievement.

Well done everyone!

### Time Capsule 2042

We have packed the time capsule with current items and replaced it ready for the school to un-earth in 2042!

### Report Cards

As the end of Semester One draws closer, we ask that you please keep your email address current as this is how we distribute Report Cards.

It is essential that all of your contact details remain current.

### After School Pick Ups

Parents, it has been brought to my attention that many of you are not vacating the school after the end of day bell, due largely to the traffic congestion we are currently experiencing from the Stanmore Bridge being out.

As a result of this, we now have quite a few of our students running around and making noise outside classrooms where teachers are currently preparing work and report cards.

Please ensure that if you are waiting then your children need to be sitting with you and not running around unattended. Your cooperation with this will be greatly appreciated.

## Year 5

### Science Day of Excellence

Twenty-five of our Year 5 students, with outstanding Science results, attended a Science Day of Excellence at Windaroo Valley State High School on Wednesday 24 May. The students participated in a number of engaging and hands on science activities. The students had a great time.

### STEM Cup

We had two teams competing in the program this year. The girls teams from year 6 participate in the finals held at Griffith University.

## Winter Concert

This Thursday, June 15 is the annual Windaroo State School Winter Concert.

It is a great opportunity for our students to showcase their amazing talents in front of their most adoring fans; their friends and family.

The concert will be held from 5:00pm - 6:00pm in the Lone Pine Hall.

P & C will be selling sausages and drinks before the concert.

Students in the strings, band, choirs and glee club will be performing.

We would love to see you all there.

## Japanese Homestay

The Japanese Study group is arriving on August 21! They will be visiting our school until September 1.

Don't miss out on this wonderful opportunity to share our Australian hospitality and way of life with a home stay student.

Applications are available from the office.

## PREP 2018

We are now accepting enrolments into Prep for 2018. Please collect a pack from the office or download from the website.

If you have a child at the school already, we still require you to complete an enrolment pack to ensure that you gain a spot for your Prep child.

### Budget has been spent on facilities:

- A new counter will be put into admin to help modernize the area.
- More concreting done on paths and artificial grass being put in on small triangle areas.
- Oval top dressed in August

Moved: Bobby Harding

Seconded: Sharyn-Lee Morris

### **P&C Presidents Report:**

#### *Liaising with Management and Administration*

School banking had a few issues raised this month. Primarily regarding communication and lost rewards. All issues have been dealt with and I have opened up better lines on communication with the banking co-ordinators and our Commonwealth Banking Rep.

We have also added myself and Carmen in to the Co-ordinators roles, solely as back up.

#### *Official Engagements as President*

Thank you to Bobby for my invitation to the Chaplain's Annual Dinner. I had a great evening socialising with the staff also lucky enough to attend and with other guests. With the help of Amanda West, the P&C purchased a pack of Rebecca Johnson books that we will be able to use in a future event – yet to be determined.

I also successfully was the fastest P&C rep to the stage and won some mulch and soil. We have donated this to the School, specifically to the new garden around the proposed buddy seat area.

#### *Fundraising*

Mother's Day stalls where a great success, the use of the hall was especially successful.

Nicole Smith spoke to me after our last meeting and expressed interest in taking on the co-ordinators role. We have had her running the latest fundraising event – The 5c Drive, and done so very successfully.

Finishing the term we have a BBQ at the Winter Concert tomorrow.

Lastly our group of volunteers will meet to discuss Father's Day stalls and raffle.

A special thanks to all volunteers that help make these events a success. They make such a huge difference and their time is greatly appreciated.

Moved: Sharyn-Lee Morris

Seconded: Michelle Harrison

#### **Fundraising Report:**

- Nicole Smith to be our new fundraising co-ordinator
- Mother's day Raffle raised \$1179.95
- Mother's day stall totalled \$9138.50 with a profit of \$4397.35
- 5 cent drive raised \$2076.60
- 5 Cent drive rose less this year possibly due to being later in the year as it is usually run as one of the first fundraisers of the year.
- Father's Day stall catalogues have arrived and a meeting will take place to discuss orders as well as a stock take of left over from last year's stall.

Moved: Carmen Davies

Seconded: Sharyn-Lee Morris

#### **Vice President's report**

- Facebook page is now open so parents can post to the page but it is approved first before going up. New guidelines to come out soon.
- Worked on a grant from Bernandos: \$5000. Prep and year one students with Miss Shaab and Michelle Leadbeater so current equipment can be enhanced for gross motor program. If successful could start term 4

Moved: Michelle Harrison

Seconded: Monica Goethals

#### **P&C representative**

- Grants open to Yates for garden projects
- Loud campaign passed on student council
- Bullying prevention workshop

Moved: Suzy Hamilton

Seconded: Monica Goethals

#### **Wellness Chaplin**

- Successful fundraising dinner. It was a good evening enjoyed by all.
- Holiday program run by Chaplin's at the City Church for 3 days. Cost of \$30. per child for the 3 days. Forms can be collected from the office.

Moved: Robyn Lee

Seconded: Monica Goethals

#### **General Business:**

- SEP concerns about place for programs to run as school increases in size. We access facilities for cooking with fridge, cooking appliances and hot water, washing of clothes for students. It is placed centrally in the school so we can see students

coming, particularly from the junior area. The school classes are growing and rooms may be needed for students. We have many students that come in before school and during all play breaks as well as needing calm down times away from class. We are able to close dividers and move other students out if needed and still keep running programs. Bobby mentioned we need to monitor the growth of the school. We can enforce the enrolment plan as we are full. The building is being completed for uniform shop which will release the room for a class. Extension on end of library for performing arts which may be used for music in future.

- C&K students will still be considered if out of catchment and parents need to put in application if wanting to be considered if there is room.

**Next Meeting:**

Our next meeting will be held 9 August 2017 in the Lone Pine Hall at 7:00.

**Meeting closed at: 11:03**

Minutes endorsed as true and correct \_\_\_/\_\_\_/\_\_\_\_\_

President's signature: \_\_\_\_\_