

AGM

Annual General Meeting 2017

Minutes

Of the AGM Meeting of Windaroo State School P&C Association

Date: 22 February 2017,

Venue: Lone Pine Hall, Windaroo State School

Chair: Bobby Harding

Meeting opened at: 9:16

Attendance: Monica Goethals, Kathy Smith, Robyn Lee, Jo Lake, Kerrie Kramer, Amelia Pearse, Sam Allen, Natalie Woodlock, Carla Jeffery, Marciej Cywinski, Adele Prickett, Christene Wilson, Liz Mercer, Carmen Davies, Suzy Hamilton, Linette Walker, Michelle Leadbeater, Bobby Harding, Agnetha Periaho, Sharyn-Lee Morris, Michelle Harrison, Nicole Smith, Amanda West, Briony Banks, Miranda Nicol,

Guests: -

Apologies: - Melannie Markey, Kim Hollier

Membership forms handed out for completion

Last minutes tabled from AGM

Moved: Sharyn-Lee Morris

Seconded Monica Goethals

Laps of all positions and meeting handed over to Bobby Harding

- Windaroo Risk Management Strategy remains unchanged
- Adopt the constitution to remain as it currently stands

Moved: Michelle Harrison

Seconded: Liz Mercer

Declared all positions lapsed and nominations opened

President: nominated: Sharyn-Lee Morris

Vice President: nominated: Michelle Harrison

Treasurer: nominated: Carmen Davies

Secretary: nominated: Monica Goethals

Vice Secretary: Suzy Hamilton

Well fare officer: nominated: Robyn Lee

Social Media: nominated: Natalie Woodlock

Staff Representative: nominated: Lesley Solar

Fundraising Co-ordinator: nominated: Kim Hollier

QCPCA representative: nomination: to become part of vice secretary roll

Moved: Kerrie Kramer

Seconded: Liz Mercer

| | Elected | Moved | Seconded |
|--------------------------|------------------------------|-------------------|-------------------|
| President | Sharyn-Lee Morris | Michelle Harrison | Suzy Hamilton |
| Vice President | Michelle Harrison | Liz Mercer | Carmen Davies |
| Treasurer | Caramel Davis | Sharyn-Lee Morris | Agnetha Periaho |
| Secretary | Monica Goethals | Liz Mercer | Christene Wilson |
| Vice Secretary | Suzy Hamilton | Natalie Woodlock | Sharyn-Lee Morris |
| Welfare officer | Robyn Lee | Liz Mercer | Christene Wilson |
| Social Media | Natalie Woodlock | Michelle Harrison | Carmen Davies |
| Staff representative | Lesley Solar | Liz Mercer | Adele Prickett |
| Fundraising co-ordinator | Kim Hollier | Kathy Smith | Natalie Woodlock |
| QCPCA representative | to be part of vice secretary | | |

Handed meeting back to newly elected President, Sharyn-Lee Morris

Treasurer's Report:

2017 AGM Treasurers Report

22 February 2017

Table Audit for 2016.

In 2016 our P&C continued to oversee and manage:

- The uniform shop
- Fundraising events
- Employment of 1 school crossing supervisor

The P&C generate income through commissions, fundraising events and grants. All monies received and expended are transacted through the P&C society cheque account held at the Commonwealth Bank Beenleigh.

Financial summary for 2016:

- The P&C has sufficient cash to cover its current and immediate future operations
- Total funds available to the P&C as at 31st December 2016 were \$25,985.96.

Income

- Fundraising was well managed and effective throughout 2016 raising nearly \$27,600 for the year. \$6,720 of this was raised by domains at the twilight markets. Each domain will receive back what they raised (min. \$500) to spend on resources for their year level.
- Uniform Shop Commission for the year totalled \$8,244
- Booklist donation \$2171
- A Volunteers grant was received to purchase a laptop for the P&C and school banking use
- Twilight Markets fireworks donations were received from Cr Laurie Koranski \$1,000 and Mark Boothman MP \$500, many thanks for your continued support

Expenditure

The majority of our money is returned back to the school to fund projects and additional resources.

This year we funded:

- Funds returned to the school included:
 - \$5,000 towards our Chaplaincy program
 - \$5,600 domain market funds
 - \$12,000 in projects and resources for the school
- Other expenses included P&C Qld Membership, Marsh Insurance, wages & representative sports donations

Appointment of an Auditor for 2017 Financials

-Committee Approves for Ferrari and Warner to continue as auditor in 2017-2018 at approx. \$775.

Moved: Bobby Harding

Seconded: Monica Goethals

-Books returned and found to be accurate from accountant

-Budget to be set for 2017 in the future. School has requested \$10,000 to go back to school,

Moved report: Amanda West

Seconded: Michelle Harrison

Principals Report:

To recap the year of 2016 I asked a few of the then yr6's to give me a few examples of highlight of their time spent at Windaroo. Here are a few examples:

Prep was another very important year at Windaroo State School. That was where I met most of my friends and mates. *(Paige A)*

The best part about Year 4 was going swimming, and going to Jacobs Well in Prep *(Dylan)*

Some of the memorable moments I had in Year 6 were when we went to camp – it was so much fun.

Prep was an awesome first year of school – I learned to spell, read and write and make friends.

(Unknown)

I have had an amazing time at Windaroo and I will never forget it. *(Skye E)*

In Year 4 we did swimming which I really liked especially the free swimming. *(Bodhi)*

In Year 2 we had the best teacher ever, Mrs Mallyon She was so nice, she took us out for games all the time and she would help me out in all subjects which has helped me to be pretty smart today.

(Tayshon V)

My years at Windaroo State School were fabulous! *(Charlee K)*

My favourite thing is to go to school because it has lots of work to do *(Cindy)*

Looking back at my time and moments at Windaroo State School, were pretty cool it was a really good experience from Year 1 to Year 6. I was such a little girl and now I'm older, in a good way. *(Lucy D)*

Year 5 was a great year as we went to St Helena Island. I had an amazing time learning new things and experiencing funny moments. *(Hannah Mc)*

Further highlights of our school include:

On the learning front:

Our school excelling in last year's NAPLAN results achieving above at National Minimum Standards in many areas

Year 6 Leadership Camp and Writers Camp at Camp Goodenough

Participated in STEM cup for Science excellence, one team reaching the finals at Griffith University

Our community participation has been in:

Anzac Day ceremonies
Summer concert and Carols night
Our U/8 Day Celebrations
Grandparents Day
Twilight Markets
Volunteers morning tea
Christmas hamper project for our local community - 59

On the sporting field:

Gala Days – Windaroo won the following:
“A” Division Cross Country
“A” Division Track and Field again for the 20th time
Boys “A” Basketball
Girls “A” Basketball
Boys “A” Softball
“B” Soccer
“A” Soccer
Runners up in the Queensland All Schools Girls AFL Cup

Jack H was runner up in the World Championships for Taekwondo
A highlight was Hendy House finally winning Windaroo’s Sports Day

Representative Honours
18 Beenleigh Zone representatives
27 Pacific District representatives
4 South Coast Regional representatives
2 Queensland representatives

Music:

School musical “Ye –Ha”

Our annual Winter and Summer concerts and Twilight Markets saw our novella choir, competition choir, band and strings all perform to our families and community

The Christmas carols were unfortunately rained out much to the dismay of many.

Windaroo Idol

I would also like to acknowledge the great efforts and dedication of all my staff.

Words cannot express enough the pride I feel in having the privilege in working with you to help our young people reach their full potential. For this I thank you.

To my management team consisting of my Deputy Principals Mrs Valerie Paterson, Mrs Danielle Roff and Mrs Michelle Leadbeater, HOSE Mrs Monica Goethals, HOC Ms Maria Stannic, BSM Robyn Parker, Team Leaders; ICT Lesley Solar, SNAC Joanne Hickson, our GO Pam Wallace and Chaplain Robyn Lee. To our Domain leaders Karen Ham; Sarah Webb; Ebonny Hamilton; Marion Davis; Jenny Hodby; Judi Radd and Anthony Cuskelly. I thank you for your leadership and management skills you have shown with our school.

I would also like to acknowledge the great work done by Melannie Markey and her P&C members for their contribution in 2016. And let us not forget the tireless work of our facility officers, school cleaners, canteen and lollipop ladies.

To our year 6 teachers; Mr Cuskelly and Waller, Mrs Nicol, Ms Wickenden, Ms Francis and Paterson, a big you for all you’ve achieved with our Year 6 students this year and in helping make their graduation so special.

Also to our music teacher Mrs Cara Nabbs for co-ordinating the musical item and to our Senior School DP, Mrs Roff for organising this Graduation event.

I thank you and trust that you all had a most enjoyable festive season and wish you all the best for the 2017 year.

Highlight the overview budget report with \$1200000 with every last penny to be spent from this funding.

There is a school council symposium coming up to find out more details regarding school

Thank you to the outgoing members of the P&C for the positions they have filled and our president Melannie Markey for her contribution. A special thank you to Amanda West for the commitment she has given to the role of treasurer for the past 7 years.

Moved: Bobby Harding

Seconded: Monica Goethals

Presidents Report:

Presidents Report – AGM read by Michelle Harrison

We welcomed many new families to our school community in 2017, which was once again a wonderful as we saw some new faces involved within our P&C. This has brought some fresh ideas to our fundraising team and with the year ahead we will once again look forward to welcoming new faces into the Windaroo State School Family.

January 2016 saw the implementation of our Drop and Go zone, located outside our school. This has had some teething issues; however I am sure we will all continue to work through these issues. With new families again this year these issues will need to be worked through as they learn how our system works.

The implementation of our wonderful new School uniform has been accepted very well among our families with many of our children looking extremely smart in their new Polo shirts. This has also not been without some small teething issues; however the team have been able to quickly assist our families with adequate service in order to rectify any problem.

Our Annual Fundraising went well again, with our Twilight Markets raising a substantial amount of money. As always these markets were not only a success financially for the P&C they are always a wonderful way to bring our school and greater community together. This was of course not our only fundraising event for the year. With some on the calendar being a success, Our Mothers and Father's day stalls are always Popular as well as our School Discos. However some of our raffles didn't fare so well and other events didn't quite get up off the ground. However a lot has been learnt as to what works and what doesn't which makes us see there is always a positive to trying new things.

So with this in mind I would like to take this opportunity to thank everyone involved in our P&C in our events and of course our wonderful school community. I would like to wish the incoming president and the P&C team for 2017 all the best for another successful year ahead.

Moved: Michelle Harrison

Seconded: Monica Goethals

General Business:-

- Banking co-ordinator wanted to ask if support for a prize to engage students, Concerns that some students can't participate and the program already has incentives. Promote more what the program will offer.
- Bobby has concerns around Facebook, that negative issues are posted. If parents have concerns they need to raise these at the school. Want the pages to remain very positive.
- Drop and go on the afternoon, is working better but the issue is that the parents are not moving forward. The islands are preventing the cars from moving forward. Need to get Laurie to come and look if they can be removed or are they a safety issue. Do we need to trial parents moving on cars?
We will start with Laurie and signage first. Council will come, photo and then fine. Use social pages to educate parents to move on. A you-tube video to be created for pick up routines that can be on Facebook. Could the kids waiting to be picked up from drop off be waiting in place to watch? Parents don't always know if they will get a park. Kids need to watch for their parents.
- Staggered starts to be considered for different year levels. Will still have families with students in both areas. Will be discussed further.
- A boom gate is going to be placed across staff gate as parent keep coming into school and there is a risk to students.
- A fence for around the school is being measured for, but we need to wait and see if this will go ahead.
- Fashion parade fundraiser to be raised at the fundraising committee and the setting of the calendar. Fundraising is for the P&C building and uniform shop.
- Conversations around school polo shirts as they are not washing correctly. Discussions have been had with LJ apparel. They were made overseas at present and the piping has been discussed with LJ apparel to change the piping material. If issues with the shirt need to come through P&C with a photo it may be replaced but this must be completed by end of this term. The washing instruction have changed.
- There is a trip hazard behind hall on tree root coming up again.

Next P&C general Meeting : 8 March 2017 at 9:15 in the Hall, second Wednesday of month

Meeting closed on: 22-2-2017 10:40

Minutes endorsed as true and correct ___/___/___

President's signature: _____